

EMPLOYMENT OPPORTUNITY ANNOUNCEMENT

DEPARTMENTS OF THE ARMY AND AIR FORCE
OFFICE OF THE ADJUTANT GENERAL
NORTH CAROLINA NATIONAL GUARD
HUMAN RESOURCES OFFICE
4105 REEDY CREEK ROAD
RALEIGH, NORTH CAROLINA 27607-6410

ANNOUNCEMENT #: ARNGT 06-295

OPENING DATE: 13 October 2006

CLOSING DATE: 13 November 2006

ANTICIPATED FILL DATE: 24 Dec 06

POSITION TITLE AND NUMBER

Supv Log Mgt Spec (Temp Prom/Exc Indef)
PDCN 70140000, MD # 1221-101

UNIT/ACTIVITY AND DUTY LOCATION

JFHQ-J4, NCARNG
Raleigh, North Carolina

GRADE AND SALARY (Includes Locality Pay of 15.57%)

GS-0346-12 \$63,980.00 - \$83,170.00 per annum

EMPLOYMENT STATUS

Excepted Service

WHO CAN APPLY: The area of consideration for this announcement is STATEWIDE. Applications will only be accepted from current Excepted employees of the North Carolina National Guard, current military members of the North Carolina National Guard and individuals who are eligible and willing to enlist in the North Carolina National Guard.

HOW TO APPLY: Interested applicants may apply by submitting an Application for Federal Employment (Standard Form 171), Optional Application for Federal Employment (Optional Form 612), resume or any other form of application. It is **REQUIRED** that the Knowledge, Skills and Abilities (KSA) listed below be addressed and attached to the application. The application and KSA Statement should be mailed to the North Carolina National Guard, ATTN: JFHQ-NC-HRO, 4105 Reedy Creek Road, Raleigh, NC 27607-6410. It must be received not later than the closing date or if mailed postmarked by the closing date. **NOTE: Information that must be provided when applying for a technician position is as follows: announcement number; name; address; telephone number; social security number, date of birth; citizenship; education; work experience; and other job-related qualifications. For more information, call 1-800-621-4136 EXT. 6172/6431. Faxed or E-mailed copies will not be accepted.**

QUALIFICATION REQUIREMENT: Must have 36 months specialized experience which demonstrates that the applicant has acquired the below listed KSA's. Education may be substituted for experience when applicable and the appropriate transcripts are submitted with application. In-service placement actions will be considered when applicable.

KNOWLEDGE, SKILLS ABILITIES (KSA'S)

Below are listed the KSA's for this position. Applicants **MUST** address each KSA individually in paragraph format by explaining any civilian and military work experience (*with inclusive dates that reflect 36 months of specialized experience*) that provided that KSA. It is **REQUIRED** that this statement be attached to the application. Failure to do so will result in the applicant not being considered for this position. For more information or assistance, call 1-800-621-4136 EXT. 6172/6431.

1. Knowledge of a broad range of supply program relationships of significant depth in supply management.
2. Knowledge of specialized methods and techniques to analyze and evaluate effectiveness and efficiency of supply programs and operations.
3. Ability to monitor such functions as program planning, resources and fiscal management, training, manpower management, and/or automated data processing to meet the logistics plan and identify delays or problems.
4. Ability to analyze independently and resolve difficult issues and problems, to include supply processes, work methods, supply data management and operational procedures.

CONDITIONS OF EMPLOYMENT: 1. Occupants of this position must maintain continuous military membership in the North Carolina Army National Guard (NCARNG). NCARNG status (military grade, MTOE or TDA assignment, MOS/SSI, military unit) and experience must be entered on the application. The recommended applicant will not be approved for appointment until they occupy a compatible MOS in the NCARNG shown under Military Assignment below. 2. The applicant selected for this position will be required to participate in the Direct Deposit/Electronic Fund Transfer Program.

SECURITY CLEARANCE: Must have or be able to obtain a security clearance at the Secret level.

MILITARY ASSIGNMENT: Assignment to a compatible Officer position in the NCARNG is mandatory. O: 88,91, 90A, 15D, 92A)

EVALUATION FACTORS USED: Personal interviews, review of application and the KSA Statement.

PRINCIPAL DUTIES AND RESPONSIBILITIES: This position is located in the ARNG HQ, State Army Command (STARC), Logistics Management Office, Director of Logistics (DOL). Its purpose is to provide logistics guidance and support to units, organizations and activities through the management of logistics activities. Responsible to provide supervision for Plans and Policy, Food Service, Defense Movement, Combat Service Support Automation, Command Property Management, Logistics Financial Management and Supply and Services. Directs the development of the logistics support plan and guidance for units, organizations and activities in support of federal and state missions to integrate the following command logistic functions; plans, operations, policies, combat service support automation, equipment on hand readiness, command property management, command supply discipline program, supply excellence program, Connelly Food Service Award Program, DoD National Transportation Association Award Program, food service and logistics resource management. Evaluates logistics data and requirements from STARC staff, units, USPFO, NGB and other organizations to direct development and implementation of logistic support plans, policies, operations and other actions to support federal and state missions. Directs the establishment of the logistics operations cell to support the STARC Emergency Operations Center for federal and state missions. Responsible for advising the DOL on logistics support issues to accomplish mission requirements. Evaluates the logistics force modernization program to assure that materiel fielding is accomplished within established milestones. Develops and coordinates tactical logistics support requirements for the state. Serves as the primary advisor to the DOL on logistics automation matters. Coordinates and directs the preparation of the DOL operating budget and monitors the current status of logistics accounts. Develops the logistic funding plan for the DOL and monitors the obligation of funds. Coordinates facility design and maintenance concerns of the DOL with DEH, to include recommendations for supply and maintenance facility design and the repair of facilities. Management oversight of the General Services Administration Lease Vehicle Program (less recruitment and retention program). Performs a full range of supervisory functions. Implements accepted provisions of personnel management such as equal employment, merit promotion, career development, performance appraisals, employee counseling, incentive awards and position management. Selects or contributes to the selection of subordinates. Hears employee grievances and deals with union representatives as required. Establishes performance standards, authorizes leave and is responsible for time and attendance. Ensures adequate training is available for employees within the division. Initiates formal requests for personnel actions. Ensures accuracy of position descriptions. Ensures a safe working environment for all employees in accordance with current safety and OSHA requirements and directives. Performs other duties as assigned.

INSTRUCTIONS TO COMMANDERS/SUPERVISORS: This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted to your unit/activity bulletin board.

ADDITIONAL INSTRUCTIONS: 1. Applicants are requested to identify, on a separate sheet of paper, their race and national origin from one of the following categories; Male or Female; American Indian or Alaskan native; Asian or Pacific islander; Black, not of Hispanic origin; Hispanic; White, not of Hispanic origin. Submission of this information is voluntary and will be used in support of the NCNG Equal Employment and Affirmative Action Programs. 2. A PCS will not be authorized for the individual selected for this position unless agreed upon in advance by HRO and a PCS order is prepared prior to effective date. Applicants will be advised in writing at the interview. 3. Participants in the Selected Reserve Incentive Program will be administered as prescribed by NGB Pamphlet 600-15. 4. Males born on or after 1 January 1960 must be registered with the selective service in order to be considered for federal employment. 5. This position is to be filled indefinite. Individual selected may be terminated from employment upon receipt of a 30 day notice if shortage of funds or workload so dictates. Selected individual will be eligible for retirement and insurance benefits. Selected individual may be non-competitively converted to a permanent status if this position becomes permanently funded. 6. Individual selected will be returned to previous position held upon completion of temporary promotion.

INFORMATION SUBMITTED WILL BE USED ONLY IN ACCORDANCE WITH THE PRIVACY ACT OF 1974

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